From: Daniel Rios
To: Scott Casey; Trevor Hutton; David Logan; Nancy Fabela
Cc: Stephen Best; Eligio Lara
Subject: Needs Assessment
Date: Monday, November 13, 2023 10:03:38 AM
Attachments: DB Personnel Needs Assessment Memo 2023 - Rios 3.docx

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Greetings,

Please send me any suggestions regarding needs and assessment purchases for your investigative units (staffing, training, equipment, hardware, software, etc) by Monday, November 27th. The CIty has moved its first budgeting deadline from March 2024 back to December 2023. I have included our needs & assessment memo from last year as well as info from Sara below to help generate some ideas…if you think we need it, please include it..this will be a wish list. Please email it to me in memo format and include approximate pricing (round up).

Please hit me up with any questions.

Thanks,

Danny

FROM SARA:

Our first budget deadline of ***December 8, 2023*** is approaching. Finance has changed the process some and that includes an earlier start. This part of the process is focusing on capital, maintenance, and non-IT equipment projects. This would include Fleet requests for new vehicles. I've listed the items that I already have on my radar as a starting point but please be prepared to discuss our department needs in order to meet this deadline.

- FSIS Arrowhead Forensics Equipment
- Body Cams, Tasers, In car cameras (increase quantities)
- Red dot weapon update/purchase
- LPRs continuous funding source for continued program upon ARPA ending
- PD parking lot maintenance projects
- Crime Lab cameras
- Ergonomics (desk risers for units)
- Dispatch Center floor replacement
- FARO scanner equipment
- Drone replacement for Matrix
- Detective Bureau locking cabinet/sensitive case info
- Equipment stockroom/asset tracking system

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